



- 7) The document will now appear in the 'Uploaded files' grid at the bottom of the screen.
- 8) To load additional attachments, select the attachment type from the 'Attachment Type' drop down list and repeat steps 2-6 above.

HOW TO REMOVE AN ATTACHMENT

- 1) To remove an attachment, click on the 'Remove' button in the 'Uploaded files' grid at the bottom right of the screen.

